

Approval Process Handbook

ANNEXURE-18

Mandatory Disclosures

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website. The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

18.1	Name of the Institution –	Indira Gandhi College of Arts and Science, Indira Nagar, Near Police Ground, Gorimedu, Puducherry, 0413-2275510 & 2277868 igcas2001@gmail.com igcas@dh tepdy.edu.in
18.2	Name and address of the Trust/Society/Company and the Trustees	Pondicherry Society for Higher Education, Director of Higher and Technical Education, Pipmate Complex, Lawspet Road, Puducherry 0413 – 225176 & 2252355 dh te.pon@nic.in
18.3	Name and Address of the Principal Address including Telephone, Mobile, E-Mail	Dr. Kishore K John A–133, Janani Royal Den Apartments, Arul Theson Street, Lawspet, Puducherry. 9442992634 kishorekjohn1973@gmail.com
18.4	Name of the affiliating University/Board	Pondicherry University
18.5	Governance	
i	Organizational chart	Link
ii	Grievance Redressal mechanism for Faculty, staff and students	Link
iii	Establishment of Anti Ragging Committee	Link
iv	Establishment of Online Grievance Redressal Mechanism	-
v	Details of Grievance Redressal Committee in the Institution and OMBUDSMAN by the University	Link
vi	Establishment of Internal Committee (IC)	Link
vii	Establishment of Committee for SC/ST	Link
viii	Internal Quality Assurance Cell	Link
ix	Equal Opportunity facilities Cell.	Link
18.6	Programmes	
i	Name of Programmes approved by AICTE	Link
ii	Name of Programmes Accredited by NBA	Nil
iii	Status of Accreditation of the Courses	Link
iv	Total number of Courses	Link
v	For each Programme, the following details are to be given	Link

vi	Fee (as approved by the state government)	Link
vii	Name and duration of Programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details, if any:	NO
viii	Nature of Collaboration	NO
ix	Complete details of payment a student has to make to get the full benefit of Collaboration	NO
x	For each Programme Collaborated provide the following:	NO
xi	Programme Focus	NO
xii	Number of seats	NO
xiii	Admission Procedure	NO
xiv	Fee (as approved by the state government)	NO
xv	Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/ Foreign University has applied to AICTE for approval	NO
18.7	Faculty	
i	Course/Branch wise list Faculty members:	Link
ii	Permanent Faculty	Link
iii	Adjunct Faculty	Link
iv	Permanent Faculty: Student Ratio	1:30
18.8	Profile of Principal	Link
18.9	Fee	
i	No. of Fee waivers granted with amount and name of students	Link
ii	Number of scholarship offered by the Institution, duration and amount	Link
18.10	Admission	
i	Number of seats sanctioned with the year of approval	Link
ii	Number of Students admitted under various categories each year in the last three years	Link
iii	Number of applications received during last year for admission under Management Quota and number admitted	NA
18.11	Admission Procedure	Link
18.12	Criteria and Weightages for Admission	Link

18.13	List of Applicants List of candidate whose applications have been received, along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats (merit wise)	NA
18.14	Results of Admission Under Management seats/Vacant seats	NA
18.15	Information of Infrastructure and Other Resources Available	
i	Number of Class Rooms and size of each	18 Class Rooms
ii	Number of Tutorial rooms and size of each	2 Class Rooms
iii	Number of Laboratories and size of each	7 Laboratories
iv	Number of Computer Centers with capacity of each	1
v	Central Examination Facility, Number of rooms and capacity of each	Available, 19 Rooms, 30 Each
vi	Online examination facility (Number of Nodes, Internet band width, etc.)	-
vii	Barrier Free Built Environment for disabled and elderly persons	YES
viii	Fire and Safety Certificate	YES
ix	Hostel Facilities	-
x	Number of Library books/ebooks/Titles/Journals available	Link
xi	List of online National/International Journals subscribed	Link
xii	National Digital Library (NDL) subscription details	Link
xiii	List of Major Equipment/Facilities in each Laboratory/Workshop	Link
xiv	List of Experimental Setup in each Laboratory/Workshop	Link
xv	Innovation Cell	Link
xvi	Social Media Cell	
xvii	Compliance of the Academic Bank of Credit (ABC), applicable to PGCM/PGDM Institutions and University Departments	Not Applicable
xviii	To upload the respective short video (1-2 min) of Infrastructure and facilities available w.rt the courses in the website	Link
xix	Games and Sports Facilities	-
xx	Teaching Learning Process	Link
xxi	For each Post Graduate Courses give the following:	NA

xxii	Title of the Course	NA
xxiii	Laboratory facilities exclusive to the Post Graduate Courses	NA
18.16	Enrolment and placement details of students in the last 3years	Link
18.17	List of Research Projects/Consultancy Works	-
18.18	MoUs with Industries	-